



Pacific Beach Planning Group  
[www.pbplanning.org](http://www.pbplanning.org)

**Wednesday, June 11, 2025: 6:30 PM Meeting at  
PB Taylor Library - Community Room  
4275 Cass Street, San Diego CA 92109  
Draft Minutes**

---

- Item 1 - 6:36      **Call to Order, Quorum Count** Annie Kaffka, Eve Anderson, Scott Chipman, Dave Schmidt, Gordon Froelich, John Terrell, Katie Spady, Charlie Nieto, Lyssette Williams, Marcella Bothwell (chair), Ryan Stock  
Missing: Greg Daunoras, Brian Jackson, Karl Rand, (11 of 14)
- Item 2 - 6:37      **Non-Agenda Public Comments** – Ryan – be aware that driverless cars appear to be advancing quickly and will be available in the near future. Charlie – PBTC concerts on the green coming July 13<sup>th</sup>.  
Community night 4 to 7pm
- Item 3 - 6:37      **Action: Current Agenda – Motion to** move legislative reports to just after projects. Scott/John 11-0-0
- Item 4 - 6:40      **Action: May 12, 2025: Minutes** Annie/Eve
- Item 5 - 6:45      **PBPG Chair's Report**  
**Action:** Letter to DSD about new few to review records  
Draft letter at end of agenda. (Letter attached with minor addition bullet 5 "Explanation of no- phone policy" – and sentence: In light of the fact that many, most or possibly all projects are no longer required to come to the community via the planning group we consider accessibility and transparency to projects at DSD an imperative. The 'ministerial' process doesn't preclude transparency or public notification. This lack of transparency is creating an atmosphere of suspicion.") **Motion to**  
Revise and send the letter Scott/Annie 11-0-0
- Information:** Bonus ADU reforms to City Council  
6/16.2025 at 2 PM
- Item 6–7:00      **Action: Development Project** Chair, John Terrel  
PRJ-1129794 – 4545 Mission Bay Drive; Applicant: Jones/Ballard  
Architects Coastal Development Permit (Process 2) to demolish a three-story 66 room hotel and construct a four-story, 100 room hotel with underground parking. The 0.64-acre site is zoned CC-3-8.  
**Motion to Approve** Scott/Ryan 11-0-0

Item 7 – 7:21 **Government Representatives' Reports**

Cambria Head for Councilmember LaCava; Budget, Zoo/Balboa Park Parking fees being considered. SD residents already pay for these out of a special property tax assessment.

Fatima Maciel for Mayor Gloria; Adjustable Parking meter fees and additional fees for construction parking coming. Are parking districts being phased out?

NOT PRESENT: Evan Bridgham for Supervisor Lawson-Remer;

Ross Tritt for Assemblymember Boerner; AB87 Passed Assembly Density Bonus Reform. Budget bill cuts coming. Member taking meetings in office.

Aurora Livingston for State Senator Blakespear; Voted no on SB79 12 bills voting for local control. SB Caltrans Bill going to the assembly

NOT PRESENT: Cole Reed for State Senator Atkins

Item 7 - 7:40 **Elections Committee** Chair, Annie Kaffa - **Motion** to Make this an action item: Eve/Charlie 11-0-0 **Motion** to seat Jeff **????** on the board John/Charlie 11-0-0

Item 8 - 7:45 **Streets & Sidewalks Committee**  
Chair, Ryan Stock and Immediate Past Chair Greg Danourus

**Foothill roundabout improvements**

**Presentation** - Tom Coat and Jessica Sportelli on roundabout improvement recommendations.

Both presentations can be found here, and will be refined for the general meeting: <https://docs.google.com/document/d/1z7Q4L3BYSHcFg7FqRpXOHP77O4ob6Vp23IDGHMMQoUE/edit?usp=sharing>

**Action Item** - Recommendations to the city for painted merge and additional signage clarifying cyclist and vehicle behavior. Recommend the city studies southbound traffic north of the roundabout area and consider additional traffic calming measures where vehicle speeding is still unsafe and common.

**Action Item** - Send a letter supporting beautiful PB's intent to beautiful the roundabout area with low maintenance, crowd or grant funded, removeable decorations in coordination with the city.

**Motion to** send letter: John/Lyzette 11-0-0

Item 10 –8:00 **Parking Advisory BoardReport** Chair, Gordon Froelich All 5 parking districts are unhappy with how they are being treated by the city. PB sent a letter indicating the city is making it more difficult to operate or to get projects approved or revenue.

Item 11–8:15 **Capital Improvement Projects Committee** Chair, Charlie Nieto and Brian Jackson – The City has no money but we should keep our priority (North PB Lifeguard Tower) on the radar of the city in case public or grant funds or development funds become available.

Item 12–8:30. **Action** Follow Stormwater presentation about Rose Creek Channel Clean up caused a dam to be created that is resulting in standing water.. Letter to SD County Vector Control Program. Motion Scott/Jim 11-0-0

Item 13 - 8:10 **Community Planners Committee (CPC) – No Report**

Item 14 - 8:46 **Adjournment**

**Upcoming Meetings:**

Streets & Sidewalks Subcommittee: June 25, 2025

Development Review Subcommittee: July 2, 2025

Capital Improvement Projects Subcommittee: TBD

Elections Committee: TBD

PBPG General Meeting: July 9, 2025

July Mission Bay Park PEIR

**SEE LETTER BELOW**



[Date: June 11, 2025]

City of San Diego  
Development Services Department  
1222 First Avenue, MS 301  
San Diego, CA 92101

**Subject:** Request for Documentation and Clarification on \$34 Document Review Fee and Note-Taking Policy

Dear Elyse Lowe, Director,

In our recent appointment at DSD, John Terrel, Development Chair, PBPG and myself were surprised to learn about the \$34 administrative fee for reviewing project documents and the policy prohibiting constituents from taking notes during these reviews. While our Councilmember clarified that the note-taking restriction was a misunderstanding, the staff member clearly believed this was an official policy.

As residents and Community Planning Group members committed to transparency and community engagement in the development process, we respectfully request clarification, documentation, and reconsideration of these measures.

The \$34 fee creates a financial barrier for residents seeking to stay informed about projects that may impact their neighborhoods. Access to public records is essential for fostering trust and participation in local governance, and this fee may disproportionately affect individuals or community groups with limited resources. Additionally, prohibiting note-taking during document reviews restricts constituents' ability to engage meaningfully with the information provided, limiting their capacity to provide informed feedback or participate in public discussions.

To better understand these policies, I kindly request the following:

- Documentation outlining the new \$34 administrative fee, including the ordinance, resolution, or policy establishing it, its purpose, and how it aligns with the City's commitment to transparency and public access.
- Identification of the department, office, or individual(s) responsible for implementing and approving the \$34 fee and the note-taking restriction policy.
- An explanation of the note-taking restriction, including its intended purpose and any supporting documentation or guidelines.
- Consideration of alternative approaches, such as waiving the fee for non-commercial, public interest reviews.

- An explanation of the “no-phone” policy.

I appreciate the Department’s efforts to manage resources efficiently while serving the public. However, I believe these policies may inadvertently hinder community involvement.

In light of the fact that many, most, or possibly all projects are no longer required to come to the community via the planning group we consider accessibility and transparency to projects at DSD an imperative. The ‘ministerial’ process doesn’t preclude transparency or public notification. We are concerned this lack of transparency is creating an atmosphere of suspicion.

I would welcome the opportunity to discuss this further or participate in any public forums addressing these concerns. Please provide the requested documentation and responses to our address and or email below.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

Marcella Bothwell, MD, MBA  
Chair, Pacific Beach Planning Group  
bothwellm@icloud.com